

Author Review Checklist

Part Code _____ Chapter Number _____

Copyedited Manuscript

- review all edits and confirm they do not alter meaning
- review all illustrations for clarity and accuracy
- answer all queries
- read through entire manuscript and correct inconsistent writing style and presentation issues

Round One Page Proofs

- review all edits and confirm they do not alter meaning
- answer all queries
- confirm calculation check and make corrections as needed
- read through entire manuscript to confirm consistency and accuracy of material

Round Two Page Proofs

- review all edits and confirm they do not alter meaning
- answer all queries
- create index (if applicable)
- create nomenclature list (if applicable)